



**AFFIRMATIVE ACTION
VOLUNTARY INFORMATION**

We consider all applicants for positions without regard to race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve/national guard or any other similarly protected status. We also comply with all applicable laws governing employment practices and do not discriminate on the basis of any unlawful criteria.

**To be completed by applicant on a voluntary basis. Not for interview purposes.
To be filed separately from application.**

In an effort to comply with requirements regarding government recordkeeping, reporting and other legal obligations, which may apply, we invite you to complete this applicant data survey. Providing this information is **STRICTLY VOLUNTARY**. Failure to provide it will not subject you to any adverse personnel decision or action. Your cooperation is appreciated.

Please be advised that this survey is **NOT** a part of your official application for employment. It will not be used in any hiring decision. This information will be used and kept confidential in accordance with applicable laws and regulations.

Position(s) applied for _____ Date ____/____/____
Referral Source

____ Walk-In ____ Government Employment Agency ____ Private Employment Agency
____ Employee ____ Relative ____ School
Advertisement – Source _____ Other _____
Name of person who referred you (if applicable) _____

Applicant Information

Name _____ Telephone# _____
Last First Middle
Address _____
Street City State/Zip
____ Male ____ Female

Please check one of the following Equal Employment Opportunity Identification Groups:
____ American Indian/Alaskan Native ____ Hispanic/Latino ____ Two or More Races
____ Native Hawaiian/Other Pacific Islander ____ White ____ Asian
____ Black/African American

Administrative Use Only

Position(s) applied for _____ Available ____ Not Available ____ Other
Other positions considered for _____
Hired ____ YES ____ NO Position hired for _____ Date of hire ____/____/____

From the EEO job classifications listed below, which one best describes the position filled?
____ First/Mid-Level Officials/Managers ____ Executive/Senior Level Officials/Managers ____ Sales Workers
____ Operatives (semi-skilled) ____ Professionals ____ Administrative Support Workers ____ Laborers and Helpers (unskilled)
____ Technicians ____ Craft Workers (skilled) ____ Service Workers

Completed by: _____ Date ____/____/____